

**ARTICLE 7:  
Officials Responsibilities and Requirements**

**7.1** The CAA Directors will schedule officials for all CAA sanctioned events.

**7.1.1** Exceptions may be made at the Director's discretion.

**7.2** Officials will be paid directly by the CAA; the amount decided at the annual CAA Constitution meeting.

**7.2.1** Game fees will be paid directly by the association staff as stated.

**7.2.2** Travel fees will be paid directly by the association staff as stated.

**7.3** Officials are expected to arrive at least 15 minutes prior to the scheduled start of the contest. Failure to do so should be reported to the association by the home team.

**7.3.1** If an official arrives 15 minutes after the scheduled start of the contest without communication, a \$10 fine will be charged to the official.

**7.3.2** If an official arrives more than 30 minutes after the scheduled start time of the contest without communication, no compensation will be given.

**7.4** In sports that have two or more officials, if only one official shows up and both teams agree to play with one official. The official will be paid the following.

**7.4.1** Varsity contest game fee, travel fee and add \$30.00

**7.4.2** Junior High contest game fee, travel fee and add \$25.

**7.4.3** If the game is played with one official, the contest cannot be appealed.

**7.4.4** If one official shows but both teams do not agree to play, that official will be compensated.

**7.5** Officials must follow all association specific articles. Officials failing or refusing to enforce policies set forth in this constitution will be disciplined by the CAA.

**7.6** Officials are a part of the game management team at all CAA events.

**7.7** League officials are encouraged to maintain the highest level of player, crowd and coach conduct by using warnings, technical fouls, ejections and forfeitures as enforcement per the appropriate National Federation High School rulebook.

## **7.8 REGISTRATION, REQUIREMENTS AND QUALIFICATIONS**

**7.8.1** Registration requirements include payment of fees, submission of required documents and attendance at seasonal official workshops.

**7.8.1.1** Registration dues do not guarantee assignment of games, either by number, type, location, or level.

**7.8.1.2** All registrants are subject to a background investigation, including, but not limited to, a search of any criminal record. At the discretion of the Director of Officials or his/her designee, any registrant may be declined based on information obtained through the background investigation or when it is determined to be in the best interest of the CAA.

**7.8.1.3** Registered officials shall complete the NFHS online education course entitled “Concussion in Sports – What You Need to Know”.

**7.8.1.4** Physical examinations are not required; however, it is highly recommended that officials have a thorough physical examination annually.

**7.9** Registration Fees - Officials’ registration fees will be set by the CAA Executive Board.

**7.10** Unregistered - Except as otherwise provided in the CAA Articles, members shall use officials assigned by the Director of Officials or his/her designee. In localities in the state where it may be virtually impossible to secure CAA officials at all times, members may seek temporary permission from the Director of Officials to use unregistered officials. However, whenever it is determined to be reasonably possible for schools to secure CAA officials, the Director of Officials may be expected to refuse permission.

**7.11** Failure to cooperate with the CAA or its policies. An official shall not pursue a course of action which, in the opinion of the CAA Executive Board, is detrimental to the welfare, reputation or interest of the CAA or its members.

**7.11.1** Failure to conduct oneself in a professional manner on or off the field, court or mat.

**7.11.2** Where the Commissioner of Officials determines it is in the best interest of the CAA.

**7.11.3** Reinstatement - Upon recommendation by the Director of Officials, an official may be given the opportunity to be reinstated as a registered official.

**7.11.3.1** Final approval will be determined by CAA Executive Board

**7.11.4** Grievance Procedure – Director of Officials will handle all grievances filed by a CAA Official.

**7.12 Official's Responsibility**

**7.12.1** An official shall be expected to perform in accordance with recognized standards and the manual developed for officiating. Included therein is knowledge and interpretation of the rules, mechanics, personal appearance and physical conditioning.

**7.12.2** An official shall conduct himself/herself in a professional manner at all times both on and off the field, court or mat.

**7.12.3** Failure to follow these bylaws will result in potential discipline from the Director of Officials and/or the CAA Executive Board.

**7.13 INDEPENDENT CONTRACTORS** – It is the policy of the CAA that officials are Independent Contractors. This policy is consistent with the independent judgment, knowledge and skill required of all officials in the performance of their contest duties.

**7.13.1** As independent contractors officials have the ability to accept or decline CAA member schools' contests.

**7.14 FEES / SCHOOLS – OFFICIAL'S RESPONSIBILITY**

**7.14.1** Officials are entitled to receive only one fee per contest. Officials and schools are not permitted to negotiate with one another for fees.

**7.14.1.1** Member schools who contract with non-CAA officials due to location of school must pay at least listed game fees and travel fees.

**7.14.1.2** CAA will compensate all other ref payments.

**7.14.1.3** CAA referee fees will be paid as posted in GameSource

**7.15 OFFICIAL'S UNIFORM**

**7.15.1** All CAA Officials must wear the CAA approved uniform for their respective sport.

**7.16 Postseason Assignments**

7.16.1 Director of Officials assigns all postseason games.

7.16.1.1 Only officials who have scored 80 or better on the CAA sport specific test are eligible for postseason assignments.

7.16.2 Officials are required to arrive 30 minutes prior to the game time.

7.16.2.1 Reported late by a site supervisor will result in a \$30.00 fine.